

**Decision Maker:** COUNCIL

**Date:** Monday 11 December 2023

**Decision Type:** Non-Urgent Non-Executive Non-Key

**Title:** REVIEW OF THE CONSTITUTION

**Contact Officer:** Graham Walton, Democratic Services Manager  
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**Chief Officer:** Tasnim Shawkat, Director of Corporate Services and Governance

**Ward:** All

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1. Reason for decision/report and options

- 1.1 At its meeting on 8<sup>th</sup> November 2023 the General Purposes and Licensing Committee considered the attached report recommending a new, simpler and more user-friendly format for the Council's Constitution, as proposed by the Constitution Working Group. The new format includes updates and corrections where necessary, but no major changes to the contents of the Constitution. The new chapters 1-8 and 10 are attached, showing the proposed changes; chapters 9 (Finance Rules) and 11 (Members' Allowances Scheme) have not been changed and are not attached.
- 1.2 Since the meeting of General Purposes and Licensing Committee, one further minor change is proposed to chapter 8 (Access to Information Procedure Rules). This is at the end of the chapter, paragraph 23.4, fourth and fifth sub-paragraphs, where the wording around Members' rights to information has been clarified.
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2. **RECOMMENDATION**

**That Council approves the new layout and updated contents of the Constitution at Appendix 1 to the attached report.**

## Impact on Vulnerable Adults and Children

1. Summary of Impact: Not Applicable
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## Transformation Policy

1. Policy Status: Existing Policy
  2. Making Bromley Even Better Priority:  
(5) To manage our resources well, providing value for money, and efficient and effective services for Bromley's residents.
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## Financial

1. Cost of proposal: No Cost:
  2. Ongoing costs: Not Applicable
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: £402k
  5. Source of funding: Revenue Budget
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## Personnel

1. Number of staff (*current and additional*): 6fte
  2. If from existing staff resources, number of staff hours: Not Applicable
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## Legal

1. Legal Requirement: Statutory Requirement:
  2. Call-in: Not Applicable: Council decisions are not subject to call-in
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## Procurement

1. Summary of Procurement Implications: Not Applicable
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## Property

1. Summary of Property Implications: Not Applicable
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## Carbon Reduction and Social Value

1. Summary of Carbon Reduction/Sustainability Implications: Not Applicable
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## Impact on the Local Economy

1. Summary of Local Economy Implications: Not Applicable
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## Impact on Health and Wellbeing

1. Summary of Health and Wellbeing Implications: Not Applicable
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## Customer Impact

1. Estimated number of users or customers (*current and projected*): Not Applicable
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## Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

<b>Non-Applicable Headings:</b>	Impact on vulnerable adults and children/Policy /Procurement/Property/Carbon Reduction/Local Economy/ Health and Wellbeing/Customers/Ward Councillors
Background Documents: (Access via Contact Officer)	Constitution of the London Borough of Bromley